



## Skaneateles Early Childhood Center Est.1978

### Emergency Closings

In the event of an emergency (weather, power outage, or otherwise) that might affect the operation of the Center, the Executive Director or their designee will make the decision about whether to open late, not open for the day at all, or to close early. If the decision to close the Center or delay opening is made prior to the start of the normal opening time, the Executive Director or Assistant Director will be responsible for notifying staff and parents. This will be done through a combination of emails, alerting the local news sources (WSTM-3, WTVH-5, and WSYR-9) including their websites, and the Center's Facebook page. Due to our early opening time, the Center will try to make many decisions at least one hour before our opening time. If the Center should need to close early, after children have arrived, we will send out a mass email through our [seccnews@yahoo.com](mailto:seccnews@yahoo.com) account with the initial announcement. Families will then be called informing them of the emergency closing time. Routine classroom activities will continue until parents are able to arrive and pick up their children.

### Teaseltime Before & After-School Snow Closing & Delay Procedures

As we tell parents of children enrolled in the Teaseltime Before & After School Program, SECC does not follow the closings & delays called by the Skaneateles Central School District (SCSD). If the SCSD calls a snow day or a delay, SECC may still be open. o If the SCSD declares a snow day before the buses begin picking up children, Teaseltime will be remain open for full-day care. o If the SCSD decides to delay opening, your child will remain at the center until the buses begin running. These delays are usually 1 to 2 hours. In this case, children will stay for the delay until the bus arrives to pick them up. Should the schools decide to ultimately close schools during a snow delay, your child will remain here at SECC for the day. The appropriate fee will be added to your bill accordingly if your child stays for the day. Fees are outlined in your 10 Month Contract. o Should your children arrive at Waterman or State Street Elementary Schools, however, and Skaneateles decides to have an unscheduled early-dismissal, children will NOT be

bussed back to Teasetime. Please take note of this and please ensure that your child's school does not have SECC listed as your Emergency Contact. Unless it is a previously scheduled half-day, children will not be bussed to Teasetime in the event of an early dismissal.